

**Meeting :** Projects & Finance Committee.

**Date :** 23.11.15                      **Time:** 9.30am

**Location:** Congleton Town Hall, Bridestones Suite.

**In attendance:** S.Foster (Chair) M.Smith, J.MacArthur, B.Hogan, G.Williams ,V.Cutcliffe, P.Aston.

<b>Item</b>	<b>Agenda Item / discussion</b>	<b>Action / comment</b>
1.	<b>Welcome and Introduction.</b>  Steve opened the meeting by welcoming Vince Cutcliffe (Vice Chair Congleton Creative)	Apologies:- J.Money & R.Edwards
2.	<b><u>Matter Arising from the last meeting (28.9.15)</u></b>  <b>Item 4. Cycle Shelters.</b> MS has spoken to Phil Mason regarding the cycle shelters. Phil had a meeting with CEBC to discuss the grant funding available for Congleton. As of yet MS has had no further communication with Phil.  <b>Item 7 MMW Trust Fund.</b> MS confirmed that Congleton Town Council's donation had been received by CCF and the fund had been opened with this contribution.	.
3.	<b><u>Project Update.</u></b>  <b>Antrobus St Gardens.</b> Project completed. Soft planting looking good. Grand reopening held on Thursday 29 <sup>th</sup> October. Some good PR coverage in both The Chronicle and CEBC's Partnership News.  <b>River Dane Walkway</b> .Town Bridge to Scout Hut. Only resurfacing left to be completed. All Wall/ Tree and Pot Hole work to complete, should be reopen during this week. MS to discuss extra signage with Genni Butler ( Clayton By-Pass and West St)  Public Realm Strategy.BH shared the P.R. plans with the group. The design and plans are	<b>MS contact Genni Butler re new signage</b>

	<p>currently costed in at just over £1m with the material being used to help deliver these costs being Granite. The 2 ends (Swan St / Mill St and Festival Sq would get full makeovers with the balance ( Pedestrian Area) getting new paving , new street furniture including new lighting schemes.</p> <p>CTC to put together a project team to look at the street furniture, MS to write to the Town Council requesting a place on the team for Steve Foster and Jackie MacArthur. Once all recommendations are in a consultation event will be organised so that the public can have their say ( Jan/Feb 2016)</p> <p>John Tickle CEBC Highways to be contacted to see if he can do anything about the uneven surface with the road section of the pedestrian area that will not benefit from the refurbishment. May be a good idea to get some idea of cost regarding this work.</p>	<p><b>MS write to CTC re team membership</b></p> <p><b>MS / JMac to look at the area first to see where the real problems are.</b></p>
<p><b>4.</b></p>	<p><b><u>New Project Ideas.</u></b></p> <p><b><i>Community Orchard Accessibility.</i></b></p> <p>Copy of Patti and Matt's proposal e-mailed out before the meeting. The committee agreed in principal that the project would be a real benefit to the site and the In Bloom effort. Est cost around £2K to £2.5 K. It was requested that Patti give a more detailed presentation at the Exec meeting 8.12.15 including plans for maintenance. MS to contact PP regarding this request.</p> <p><b><i>Cycle Shelters.</i></b></p> <p>This is being picked up by Phil Mason CEBC Environmental. 1 shelter to be sited at or near the Library, other sites to be considered. No action required currently by The Partnership. PM has been in discussion with CEBC Public Realm team regarding the grant and its conditions. As of yet no further information has been received from PM, MS has tried contacting him for an update.</p> <p><b><i>Heritage / Bear / Town Walk Trails.</i></b></p>	<p><b>MS contact PP re presentation at Exec.</b></p>

	<p>P.Aston to chair this through, team to include I.Doughty, J.MacArthur, M.Smith and V.Cutcliffe.</p> <p>Could be we look at 2 maps. Heritage trail to be attached to the sites along the trail and a general trail map sited on some of the destination map poles showing Cycle routes, walking routes and possibly play areas (health and Well-being) . Need an initial meeting to scope out the project. We have a starter fund of £2.5k that has been set aside for some time. PA to call a meeting in the near future.</p> <p><b><i>Car Park Destination Maps / Signage.</i></b></p> <p>Jackie talked us through a project plan which included the general geographical area to be covered, siting locations, map illustrations and a key plan to identify various landmarks / important services. She is working on permissions with the local authority and costings with a map provider. JM to approach CEBC car parking department / ward members for financial support as per National Government guidelines on car parking revenue and surplus fund usage.</p> <p><b><i>Moody Street Green Area.</i></b></p> <p>MS has confirmed with J.Byrne that the S106 money is secure for the site redevelopment.</p> <p>Site visit planned for 30.11.15. Detail to follow at the next P&amp;F Meeting (25.1.16)</p> <p><b><i>Mountbatten Way – Green Boulevard.</i></b></p> <p>BE suggested this project to remove the railings and create a green boulevard. BH to discuss the idea with David Brown. This will now be raised at the Public Realm meeting 28.9.15. BH confirmed that the issue was raised.</p> <p>No further update received as yet.</p>	<p><b>PA call a meeting in the near future.</b></p> <p><b>JM to approach CEBC / Ward members re financial support.</b></p>
<p><b>5.</b></p>	<p><b><u>Transport – Mini Bus</u></b></p> <p>The Mini Bus is stored at New Life Church, West Rd, Congleton and is used by New Life Church on a regular basis.</p>	<p>.</p>

	<p>Other Partnership associated members (linked to our subgroups) can hire the bus on an ad hoc basis.  Cost of hire is £10 per trip plus 30p per mile.  Booking is through Eleanor Blythe at New Life Church ( 01260 297961) Mon to Fri (except Mon PM)  A list of rules will be sent out to the subgroups for information.</p> <p>A separate bank account has been opened (Congleton Community transport Partnership) to facilitate invoicing and running cost payment.</p> <p>A second mini bus (Ex Government Transport Community Initiative) is still thought to be in the offering very shortly.</p>	<p><b>MS to inform all subgroups of the opportunity</b></p>
<p>6.</p>	<p><b><u>Funding Requests.</u></b></p> <p><i>Treo.</i> A request was forwarded to the committee by Cllr Bates regarding funding support for a project to erect a statue in remembrance of Treo a bomb dog that won ther Dickin Medal for bravery in 2010.  This was discussed with the Cenotaph group at a recent meeting and they felt that all service animals should be remembered/ honoured by some form of inscription on the stone work on the newly sited Cenotaph when this project is completed.  The P&amp;F committee reiterated that they were not a grant making body but there to support their subgroups. It was agreed to hold fire on this for the time being to see what develops.</p>	
<p>7.</p>	<p><b><u>MMW memorial.</u></b></p> <p>The 4 projects are coming together.  <b><i>Celebration Artwork.</i></b> This is being chaired through by Jo Money. A small team has been formed and have agreed on a brief and a preferred site although this now needs to be discussed with other partners (Friends of Congleton Park). 5 Towns Partnership has committed £500 to the project as a starter. Costing will be more precise once site and design</p>	

	<p>has been agreed.</p> <p><b>Community Book.</b> The subgroup is being chaired by P.Aston. Paragraphs / Sections for the book has been agreed and various responsibilities to deliver these sections have been allocated. Publication is targeted as 18<sup>th</sup> November 2016 (Margaret's birthday)</p> <p><b>Naming of a site.</b> BH put this on the agenda for the Public realm Strategy on 28.9.15. It was accepted in principal that the site known as Festival Sq in the public realm strategy be renamed as Williamson Sq. This would be dependent on the quality of the design and finish being worthy of such a move.</p> <p><b>Trust Fund.</b> The prospectus and donation documents are ready to issue and will go out after the next full MMW Memorial meeting (Tuesday 20.10.15). MS confirmed that Congleton Town Council had opened the account with their donation and that the Partnership donation should be signed off at the Exe Meeting 8.12.15.</p> <p><b>SF advised the meeting that Astbury Mere trust were clearing replanting a site with a view to creating a seating area with Margaret's name on it.</b></p>	
8.	<p><b><u>A.O.B</u></b></p> <p>BH – In Bloom. Brian asked if there was another way of encouraging more volunteer involvement to drive the 'In Bloom' project by closer involvement with The Partnership.</p> <p>BH to discuss with the In Bloom Team how this could be incorporated in The Partnership.</p>	<p><b>BH to discuss with In Bloom Team</b></p>
9.	<p><b><u>Date and Time of the next meeting.</u></b></p> <p><b>Monday 25<sup>th</sup> January 2016, Campbell Suite, 9.30am</b></p>	