

**Meeting :** Projects & Finance Committee.

**Date :** 16.5..16                      **Time:** 9.30am

**Location:** Congleton Town Hall, Spencer Suite

**In attendance:** S.Foster (Chair) M.Smith, J.Money, G.Williams, S.Acker-Smith, J.MacArthur R.Edwards & P.Aston.

<b>Item</b>	<b>Agenda Item / discussion</b>	<b>Action / comment</b>
1.	<b>Welcome and Introduction.</b>  Meeting chaired by S.Foster	Apologies:- P.Bates , D.McGifford.
2.	<b><u>Matter Arising from the last meeting (14.3.16)</u></b>  There were no matters arising recorded, all actions required completed and will be picked up in the body of the agenda.	.
3.	<b><u>Project Update.</u></b>  <b><i>Cenotaph.</i></b> Awaiting information from Cheshire East Highways (Ian McLauchlan) as to how they will tackle both the trees growing through the wall and the rebuilding of the lower section and repairing the top section  D.McGifford is currently working with the S106 team to see what funding (if any) could be available to support this project.  <b><i>Public Realm Strategy.</i></b>  Consultation on design and street furniture is running over 5 weeks with various	

	<p>opportunities for the residents to comment on the scheme. Consultation finishes on 4<sup>th</sup> June, with an extra opportunity 12<sup>th</sup> June (Food &amp; Drink)</p> <p>Work should start early 2017 once the gas work has been completed.</p>	
<p><b>4.</b></p>	<p><b><u>New Project Ideas.</u></b></p> <p><b><i>Community Orchard Accessibility. (£1500 allocated)</i></b></p> <p>Steps, Fruit Bush / Tree planting complete/ New Apple Core carving done, some possible cleaning of other carvings.</p> <p>New signage being produced for both ends of the bridle way and off West Rd ( Mereside Ave)</p> <p>Currently well within budget.</p> <p><b><i>Heritage / Bear / Town Walk Trails.(£2500 allocated at present)</i></b></p> <p>We have found around 150 sites that we would like to highlight (PA/ ID), not sure that they would all fit on a MAP, so looking at other alternatives.</p> <p>Tim McCloud to present to the Executive Meeting 7<sup>th</sup> June re a town App idea.</p> <p><b><i>Car Park Destination Maps / Signage. (Silvermaze)</i></b></p> <p>Designs agreed, Cheshire East happy with the sites. New material being investigated, signs should be in place for In Bloom activity. JMac still discussing some funding support with Cheshire East.</p>	

<p><b>Moody Street Green Area.(S106 funding )</b></p> <p>Draft design drawn up and will be included in the In Bloom portfolio, refurbishment likely to be Spring 2017. Jo Money to work with schools re having some young people's input.</p> <p><b>Mountbatten Way – Green Boulevard.</b></p> <p>Pilot area 2 Bears roundabout to Traffic Lights Market St.</p> <p>Quote of £805 received from Simon Davies for removing railings, refurbishing the surface and traffic management. MS has contacted Simon re going ahead with the project for completion before 25<sup>th</sup> July. Also discussed with Ruth Burgess the need to link up with Simon so that the planters and trees go in at the same time whilst the partial road closure is in operation.</p> <p><b>Play Area Signage</b></p> <p>MS currently working with CEBC (G.Butler/J.Byrne) re signage to highlight our major play areas. No funding requirement as yet. Would plan to turn this project into both signage and paper map project long term.</p> <p>Look to develop a specific site branding project around this through local schools, Jo Money to look at developing this.</p> <p><b>Congleton Sports Trust.</b></p> <p><i>Following D.McGiffords presentation to the Executive and its agreement to support the scheme in whatever way it can this has now been added to the new project list. May initially involve some time from MS on administration.</i></p> <p>Constitution written and issued to various clubs for their feedback. Initial meeting has been held (10<sup>th</sup></p>	<p><b>Jo Money talk to young people re input.</b></p> <p><b>MS working with CEBC</b></p> <p><b>JMoney discuss a schools project re site branding.</b></p>
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	May) various parameters discussed / agreed. Initially Rugby and Football with a view to broadening into other sports as the Trust develops.	
5.	<p><b><u>Transport – Mini Bus</u></b></p> <p>GW reported that we were moving closer to receiving our new mini bus. The 16 seater Peugeot is coming from an allocated supplier. Glen has passed all specifications including colour to the Ministry of Transport. No change from last meeting.</p>	
6.	<p><b><u>Funding Requests.</u></b></p> <p>Funding requests sent out prior to the meeting, except Congleton Cooperative and St John's Church Hall.</p> <p>Requests granted:-  Bromley Farm Trust (Youth Forum) In Bloom support £250 – PO 99/1617  Bromley farm Trust (Youth Forum) Carnival support £250 – PO 100/1617  Congleton Co-operative (CSG) Old Saw Mill development £920 – PO 101/1617  Eco Schools (CSG) Support driving project across 16 schools £500 – PO 102/1617</p> <p>St John's Church Hall (Exec Members) – SF to discuss other opportunities with P.Holdsworth in first instance, if this does not work the PH to come back to Partnership Executive (7.6.16)</p>	<p><b>MS send out confirmation and advice docs</b></p> <p><b>SF talk to PH re other options.</b></p>
7.	<b><u>MMW memorial.</u></b>	

	<p>The 4 projects are coming together.</p> <p><b>Celebration Artwork.</b> This is being chaired through by Jo Money. A small team has been formed and have agreed on a brief and a preferred site chosen. Friends of Congleton Park are supportive of this project. 20+ artists have asked for a copy of the brief. Fundraising and consultation on designs planned</p> <p><b>Community Book.</b> The subgroup is being chaired by P.Aston. Paragraphs / Sections for the book has been agreed and various responsibilities to deliver these sections have been allocated. Publication is targeted as 18<sup>th</sup> November 2016 (Margaret's birthday)</p> <p><b>Naming of a site.</b> A new site has been selected as the Public Realm design for "Festival Sq" does not deliver what was felt appropriate. Now looking to name the site known as Antrobus St Gardens. Readesmore Medical Practice Co-owner has already agreed to this, awaiting decision from Cheshire East. The site does not currently have a name.</p> <p><b>Trust Fund.</b> The fund has currently received donations valued at close to £72K. The fund has now gone live with a view to first applications and awards taking place in spring 2017. We should have around £3.5 / £4 to allocated at that time.</p>	
8.	<p><b>A.O.B</b></p> <p><b>SAS.</b> Reported that she is still looking for a site to run a "Tour of Britain" taster event on 4.9.16 in conjunction with Congleton Cycling Club.</p> <p><b>SAS.</b> Advised the group of a planned World Record attempt in Congleton park 15<sup>th</sup> June 1.00pm</p> <p><b>SAS.</b> Advised the group for planned Victorian Entertainment (including Flea Circus) in the Town Hall from 7- 9pm on Mon11th July.</p> <p><b>J.Mac.</b> St Peter's Church enquiring about a Heritage Sign from the canal. Agreed to put an A4 poster in the noticeboard on that site. PA commented that the Heritage Trail development</p>	

	<p>should long term help solve the issue of people knowing what is available and where it is sited.</p> <p><b>J.Mac.</b> Reported that the schools have developed 9 x 2ft x 2ft Mosaics and are looking for a site. Morrisions wall has been suggested. J.Mac to contact schools re robustness of the items before making a siting decision.</p> <p><b>JM</b> reminded all of the planned volunteer training at EPH, Wed 18<sup>th</sup> May 10.30 to 12.30pm</p> <p><b>JM</b> advised the group of a Fundraiser / recital by Cheetham School of Music,St Peter's Church , Tues 17<sup>th</sup> May at 12.15pm.</p>	<p><b>JMac talk to schools.</b></p>
<p>9.</p>	<p><b><u>Date and Time of the next meeting.</u></b></p> <p><b>Tuesday 26<sup>th</sup> July 2016, Town Hall, Spencer Suite, 9.30am</b></p>	