

**Meeting :** Projects & Finance Committee.

**Date :** 14.11.16                      **Time:** 9.30am

**Location:** Congleton Town Hall, Spencer Suite

**In attendance:** S.Foster, M.Smith ,D.McGifford, B.Edwards,S.Akers Smith,G.Williams and P.Bates

Guest

<b>Item</b>	<b>Agenda Item / discussion</b>	<b>Action / comment</b>
1.	<b>Welcome and Introduction.</b>  Meeting chaired by S.Foster	Apologies:- J.Money, P.Aston,J.MacArthur.
2.	<b><u>Matter Arising from the last meeting (26.9.16)</u></b>  SF thanked P.Aston for chairing the last meeting in his absence.  <b>Item 2. Leisure Centre</b> PB confirmed that this is now out for tender.  Item 3. PB has contacted W Ashdown re progress on both Cenotaph and Public Realm Improvements. W.Ashdown not aware of the <b>Cole Hill wall</b> situation, PB to now follow this up with I. McLauchlan as to his plans for the wall.  PB commented that the gas works are not likely to start until May 2017, and therefore <b>Public Realm</b> work will need to be put back. Could do with accurate timings on this because of Food & Drink / In Bloom. Should we approach CEBC to by the material required now as it may well rise in price the longer it is delayed. Decision for CTC as to what action to take.  Item 4. <b>Community Awards Event.</b> Jo Money still to report back her findings on this.	.  <b>PB to contact I.McLauchlan.</b>         <b>JM to report back.</b>



Maps are virtually read to go and should be sited by Xmas. Jackie has made final alterations and now just has to agree the “You are here” locations.

The group felt that there would be more benefit gained from a map at Barn Road and in the town centre. JM to look at possible locations to accommodate this.

It was also felt that a paper copy in a noticeboard would be sufficient at the Station freeing up some costs to meet the other location changes.

***Moody Street Green Area.(S106 funding )***

MS / JMac met with M.Hodgkinson (taken over project from J.Byrne) discussed some redesign to make it more community friendly. MS has discussed the possibility of Chapel St nursery using this for outdoor activity which they are keen to do. PCSO/ Police happy with our plans. Will be ready for summer 2017 “In Bloom” activity.

***Mountbatten Way – Green Boulevard.(Phase 2)***

MS/RB and MW have sent potential sites to Simon Davies (CEBC) for consideration Awaiting his feedback. Site visit and sign off planned for Mon 21<sup>st</sup> November. *(Agreed in principal, need to be mindful of sight lines re traffic)*

***Play Area Signage***

MS currently working with CEBC (G.Butler) re signage to highlight our major play areas. Would plan to turn this project into both signage and paper map project long term.

***Community Award Scheme.***

Similar idea to the scheme that Siemens ran a few years ago. Jo. Money to discuss with CVS ( Mark Smith) as to how they run their scheme. PB thought that CEBC may be interested in supporting a “Pride of Congleton” award idea. May be a good idea to talk to Michaela Lawton- Wallace at

**MS discuss with J.Money.**

Siemens. D.McGifford to raise the idea with CTC staff. Hazel Salter (now AgeUK) may be a useful person to try to get involved.

***Congleton Sports Trust.***

New board formed ( D.McG chairing for a limited period) initially made up of football and rugby clubs. Bank account set up.

Need to work up a cohesive programme / plan of action. May be an opportunity to include someone from TOB Cycling Legacy team. Pitch improvements and funding initial issues.

**New Projects Suggestions at the meeting.**

***Cycling:-***

S.Akers Smith is keen to develop a cycling project as part of the TOB Legacy. She has a sub group working on this (P.Hall, M.Axford & P.Emms) with a meeting planned 15.11.16, Janet Mills CEBC along with SF & MS will also attend.

SF & MS invited to a “cycling related “meeting with P.Bates /CEBC in near future.

***Events Town:-***

BE/PB suggested Congleton should move towards being an “Events Town” and fill in the gaps in the activity programme. Ideas suggested were :-

Italian Market / Day

Halloween

Super Hero’s Day etc.

Need to discuss the idea with JMac ( Town Ctr Management) & D.McG re how this could fit into the

	calendar and capacity to deliver more activity.	
5.	<p><b><u>Transport – Mini Bus</u></b></p> <p><b><i>Mini Bus.</i></b></p> <p>New mini bus about to be delivered. MS t put together a paper as to usage/costs of the current Mini Bus and the viability of running two buses or other options</p> <p>Need to look at ways to increase usage (insurance to cover this), ideas of promoting the scheme and a look at costs long term. Viability of running two buses should also be considered. MS/GW/Sf to discuss this further as a sub group then report back to P&amp;F.</p>	<p><b>MS/GW/SF work as sub group on these issues.</b></p>
6.	<p><b><u>Funding Requests.</u></b></p> <p><b><i>J.Mac – Event Lighting.</i></b> Jackie requested support of £252 to purchase 12 x 10w portable floodlights for using at events (Xmas lights etc). The committee agreed in principal to support this request providing that the light proved fit for purpose. J.Mac to check them out.</p> <p><b><i>PP – 2<sup>nd</sup> Community Orchard (In Principal Request).</i></b> It was felt that we needed more proof that there was a local demand for this and a group prepared to maintain once delivered. This is not currently an In Bloom Team project.</p>	<p><b>Supported in principal.</b></p> <p><b>JM to report back suitability.</b></p>
7.	<p><b><u>MMW memorial.</u></b></p> <p><b><i>Celebration Art Piece.</i></b> Grand unveiling planned for 18<sup>th</sup> November. Family have been invited and confirmed attendance.</p>	

	<p><b>Margaret's Place ( Antrobus St)</b> Signage is now up on one entrance in time for family visit 18.11.16</p> <p><b>Community Book.</b> The subgroup is being chaired by P.Aston. Paragraphs / Sections for the book has been agreed and various responsibilities to deliver these sections have been allocated. Book is turning out to be larger than first planned, launch date now more likely to be spring 2017.</p> <p><b>Trust Fund.</b> The fund has currently received donations valued at close to £72K. The fund has now gone live with a view to first applications and awards taking place in spring 2017. We should have around £3.5 / £4 to allocate at that time.</p>	
8.	<p><b>A.O.B</b></p> <p>Old Saw Mill Grand Opening ,5.30pm Friday 18<sup>th</sup> November. Invitations have been sent out.</p>	
9.	<p><b><u>Date and Time of the next meeting.</u></b></p> <p><b>Monday 9<sup>th</sup> January 2017, Town Hall, Spencer Suite, 9.30am</b></p>	