

**Meeting :** Projects & Finance Committee.

**Date :** 17.7.17                      **Time:** 9.30am

**Location:** Congleton Town Hall, Spencer Suite

**In attendance:** S.Foster (Chair) M.Smith ,D.McGifford, Bob Edwards ,J.MacArthur

Guest

Item	Agenda Item / discussion	Action / comment
1.	<p><b>Welcome and Introduction.</b></p> <p>Meeting chaired by S.Foster. Steve thanked P Aston for chairing the last meeting 9.5.17,this was recorded in the minutes.</p>	<p>Apologies:- P.Aston,S.AkersSmith, P.Bates &amp; G.Williams</p>
2.	<p><b><u>Matter Arising from the last meeting (9.5.17)</u></b></p> <p><b>Item 3. Public Realm Improvement.</b>This is now fully briefed to all. The work will commence w/c 24<sup>th</sup> July and run for around 6 months.</p> <p><b>Item 3. The Mills Development.</b> After further discussion today it was felt there was little to be gained by commissioning an outside agency to come up with an alternative design. S.Foster to write to CEBC Ward Members for them to lobby Scarborough for the best design possible that reflects Congleton's Heritage. The has been no further contact with Scarborough Group at the time of this meeting.</p> <p><b>Item 4. Town Destination Boards.</b> Town centre now all sited. Jackie is awaiting money from CEBC to be able to deliver the maps for Congleton Railway Station and the bus shelters. JMac to contact Cheshire East re the funding promised (£1400) copy P.Bates into the email.</p>	<p>.</p> <p><b>SF to write to CEBC Ward Members</b></p> <p><b>JMac contact CEBC re funding support. Copy in P.Bates.</b></p>

	<p><b>Item 4.Heritage Trail Project.</b> DMcG,SF,PA and MS meeting TMC today for an update. Project which looks exciting has been presented to Partnership, The Museum and The Town Council. Need to work on how and if we progress further.</p> <p><b>Item 4. MS to engage with H.Snoden</b> re PR / Health &amp; Wellbeing article around the play areas.</p> <p><b>Item 4.Cycling Issues- DMcG to meet with S.Orrell/P.Minshull.</b> DM has met with SO and discussed the issues. Morris Homes issue is still in debate it would appear that CEBC Assets are not keen on the bridge, yet it was passed as part of the planning application by CEBC Planning. We await the outcome. To follow up the issues around connectivity for both Cycling and Walking from development to development DMcG is planning to meet with Paul Griffiths and Genni Butler.</p>	<p><b>Sub Group to meet TMC</b></p> <p><b>MS discuss with H.Snoden.</b></p> <p><b>DMcG to meet with PG and GB</b></p>
3.	<p><b><u>Project Update.</u></b></p> <p><b><i>Cenotaph.</i></b> Community, Environment &amp; Services Committee briefed on the project 6<sup>th</sup> July. New design and costing estimate (£375) issued. Wall work has started, rebuilding to 1.2mtrs and adding 2 buttresses for support at Lawton St end. Some tree work carried out, Ruth Burgess getting a price for work on another 5. Next steps are Public Consultation / Briefing and sourcing Funding.</p> <p><b><i>Public Realm Strategy.</i></b></p> <p>See above. <b>Town Centre Regeneration (The Mills Development)</b></p> <p>See above</p>	<p><b>RB getting quotes re trees.</b></p> <p><b>MS/DMc working on funding.</b></p>

	<p><b>Leisure Centre.</b></p> <p>MS issued Mark Wheelton's brief (July 2017) to the group prior to the meeting. Little information within it other than construction likely to commence early 2018.</p>	
4.	<p><b><u>2016/17 Project Updates.</u></b></p> <p><b><i>Moody Street Green Area.(S106 funding )</i></b></p> <p>Completed and looking great, opened officially 12<sup>th</sup> June.</p> <p><b><i>Destination Maps.</i></b></p> <p>See matters arising</p> <p><b><i>Heritage Trail Project.</i></b></p> <p>See matters arising</p> <p><b><i>Mountbatten Way – Green Boulevard.(Phase 2)</i></b></p> <p>Completed.The 16 new planters are being planted up on 13<sup>th</sup> May. All trees are now in situ, although there was a discussion on stability of tubs. Now look at a phase 3 project.</p> <p><b><i>Play Area Signage</i></b></p>	

The signage project in itself is now complete. What we need to do is support it by raising the profile of the play areas and making the residents aware of where they are and what they offer.

We will tackle this in 3 ways:-

Martha Hayes will update the Play Area Portfolio started by Jacob (April 2010)

Create a flyer/ handout (Need to include Townsend Rd / West Rd if refurbished) The group agreed to put **£400** aside to support this. **Completed and issued.**

Arrange some events / play activity on some of these sites. GW to discuss with Lisa Alcock.

Budget set aside for play area events **£500** JM also contact Lisa Alcock re activity around these sites.

Engage with H.Snoden ( Congleton Chronicle) re some PR/article about these areas. Health and Wellbeing story

### ***Congleton Sports Trust.***

AGM planned for Sept, group members tasked with coming up with their own clubs project ideas.

EBA/CHS have now joined the Sports Trust, EBA to bid for a 3G Pitch for community use.

Rugby Club leading on the Back Lane project, including their permanent move to there from present sites (Park/Hankinson's Field)

Discussion also going on with Congleton Park Run group.

### ***Cycling TOB Legacy.***

*Sourced from CSG Minutes in SAS absence*

**GW working on this aspect.  
JMoney contact L Alcock.**

**MS contact H.Snoden**

- (a) Still waiting for Sustrans report on network through town, will be presented to CEBC
- (b) SAS/P.Emms Working with Canal & Rivers Trust, they will report back.
- (c) MS to discuss with DMcG re his discussion with S.Orrell about links/routes between the various sites particularly on the north side of town. *Note:D.McG calling a meeting with P.Griffiths and G.Butler as a follow up*

PMinshull do a paper on issues etc then forward to D.Brown/G.Williams (CEBC Highways Portfolio)

Possible closed circuit event if Triathlon goes ahead 2018.

**Tea Dances - Senior Forum.** Piloting 3 Tea Dances at the Old Saw Mill as part of our social isolation drive. Dances planned for 17/6, 1/7 and 15/7 from 2.00pm to 4.00pm. £4 to include a drink and cake.

The event is being run by Shirley Brocklehurst, Wellkin. Disappointed turn out, cancelled the last date. Shirley working on a relaunch Autum 2017, after H&W Event.

**Dementia Awareness Open Day.** The plan is to hold a dementia awareness day and then progress (along with Congleton Town Council) to become a dementia friendly town. Date booked (26<sup>th</sup> July) invitations sent out, poster and social media used for PR. **Budget agreed up to £250**

**Congleton Summer Treasure Hunt.** Working in partnership with Congleton Town Council and Active Cheshire to develop a game for 8 to 12 year olds for 6 weeks using technology similar to the Pokemon game. This is again a pilot for future activities if it proves successful. 25 teams and 38 players currently taking part, need to re tweet on social Media. Review at the end of the session.

**ITea & Chat – L.Alcock/ S Akers Smith.** 12 sessions being planned across 6 locations. Looking for champions to run the sessions. May use some support from Congleton Learning Centre. **Budget Agreed up to £250**

**Senior Health Fayre – Sept 29<sup>th</sup> –Congleton Town Hall.** 35 exhibitors booked, with 3 or 4 interactive sessions planned in The Bridestones Suite. Flyers and Posters printed, PR will kick in early Sept. Budget agreed up to £400

**Budget £250**

**JMac retweet /fb activity**

**Budget £250**

**Budget £400**

5.	<p><b><u>Funding requests</u></b></p> <p>Community Projects – To run Samba Workshops at EPH for Xmas Light procession. 2 x workshops with professional tutor, Mon 6<sup>th</sup> and 13<sup>th</sup> November. Request £300. <b>Funding agreed £300. Purchase order number 315/1718</b></p>	<p><b>£300 agreed 315/1718</b></p> <p>.</p>
6.	<p><b><u>A.O.B</u></b></p> <p><b>JM.</b> New Town Guide will soon be due. Jackie looking at options other than paper. Currently working with 2 App providers, will report back to the next P&amp;F meeting 4.9.17</p>	
78.	<p><b><u>Date and Time of the next meeting.</u></b></p> <p><b>Monday 4<sup>th</sup> September, The Spencer Suite , 9.30am</b></p>	