

**Meeting :** Projects & Finance Committee.

**Date :** 13.11.17                      **Time:** 9.30am

**Location:** Congleton Town Hall, Spencer Suite

**In attendance:** S.Foster (Chair) M.Smith ,D.McGifford , Bob Edwards ,J.MacArthur, J.Money, V.Cutcliffe

Guest

Item	Agenda Item / discussion	Action / comment
1.	<p><b>Welcome and Introduction.</b></p> <p>Meeting chaired by S.Foster.</p>	<p>Apologies:- S.Akers Smith &amp; G.Williams</p>
2.	<p><b><u>Matter Arising from the last meeting (5.9.17)</u></b></p> <p><b>Item 2. The Mills Development.</b> <b>D.McG</b> to find who the new contact person is for <b>SGL</b> and who is the contact person for the development within <b>CEBC. Not been able to obtain.</b></p> <p><b>Item 2. Town Destination Boards.</b> Town centre now all sited. Jackie is awaiting money from CEBC to be able to deliver the maps for Congleton Railway Station and the bus shelters. <b>JMac</b> to contact Cheshire East re the funding promised (£1400) copy P.Bates into the email. Still no reply from Cheshire East, Jackie still to contact P.Bates. Not yet received, Jackie still to chase up.</p> <p>There also appears to be an issue regarding funding for the destination board in the town centre, we may need to look at alternatives, this will be picked up by the <b>Town Council.</b></p> <p><b>Item 2.Cycling Issues- DMcG to meet with P.Griffiths and G.Butler.</b></p> <p>D.McG met with D.Brown and G.Williams regarding the footbridge into the park from Morris Homes development. DB &amp; GW have now met with A.Arnold, no feedback from that meeting as yet. <b>D.McG</b> to chase up this feedback. <b><i>This is now being handled by CEBC internally.</i></b></p>	<p>.</p> <p><b>J.Mac contact CEBC re funding support. Copy in P.Bates.</b></p> <p><b>CTC to pick up.</b></p>

	<p><b>Item 3. Xmas Tree Lights.</b> Partnership agreed to support the small xmas tree activity this year £2K committed.</p> <p><b>Item 3. Pictorial Design.</b> Jackie has not been able to obtain a pictorial design for the town centre.</p>	
<p>3.</p>	<p><b><u>Project Update.</u></b></p> <p><b><i>Cenotaph.</i></b></p> <p>Planning permission granted with conditions.  Sub Group meeting arranged for 5<sup>th</sup> December  New costings required.  D.McGifford to follow up some funding ideas.</p> <p><b><i>Public Realm Strategy.</i></b></p> <p>Weekly bulletins regularly sent out. Biggest issue is work carrying on to middle of December.  Towns Centre planters will not be removed until January.  The new bench Mill St/Duke St being sited this week.  “Woollies Wall” looking good, great improvement for the Xmas Tree.</p> <p><b>Leisure Centre.</b>  E.Mail from Robert Rodgers Oct 2017:-</p> <p><i>The project team are in the process of concluding the procurement phase with Final Tenders anticipated to be received mid November 2017; bids and designs will be evaluated by the project team with a view to recommending a preferred bidder to Cabinet in January 2018. Bidders have already submitted initial designs which have been refined through the dialogue process in an effort to deliver the optimum solution within the £8.2m budget. The team are enthusiastic with all of the bids received to date, in terms of design and offer for the redeveloped leisure centre. As a brief reminder the minimum requirements are for a new swimming pool and pool hall and a redeveloped dry side offer. We look forward to receiving</i></p>	<p><b>DMcG follow up funding ideas</b></p>

	<p><i>final tenders and recommending the successful solution to Cabinet and submitting this for subsequent planning approvals. We anticipate that subject to securing the necessary approvals, work will commence on site in Spring 2018. The successful bidder will work closely with the project team and ESAR operational staff to phase the construction works to manage and minimise the disruption to leisure centre and park users.</i></p>	
<p><b>4.</b></p>	<p><b><u>2016/17 Project Updates.</u></b></p> <p><b><i>Dementia Friendly Town.</i></b></p> <p>Dementia Steering Group has now met twice and set goals to achieve 100% Dementia Awareness in Congleton and organise 4 regular activities each month. Next meeting planned 12<sup>th</sup> December.</p> <p>5 Dementia Friends Awareness sessions being run over the next 2 weeks for Councillors, Staff and Residents. Business sessions will be arranged from January onwards.</p> <p>Jo and Vince see Art as a possibility (as an activity –once settled in their new home)</p> <p><b><i>Destination Maps.</i></b></p> <p>See matters arising</p> <p><b><i>Heritage Trail Project.</i></b></p> <p>TMC are working with Rural Development to get funding to develop the App.</p> <p>CTC / Partnership will remain as a customer and have the option to develop a trail and hot spots.</p> <p>The Heritage App meeting minutes are still current.</p>	

***Mountbatten Way – Green Boulevard.***(Phase 3)

Site meeting carried out, information sent to Cheshire East for permissions.

Looking at removing some railings, replace with planters and trees. Winter bedding discussed, large planters this year, half moon possibly 2018.

Trees to be planted ready for next years' In Bloom Project.

***Youth Forum - PB Project.***

Project on Mental Health and Substance Misuse being worked on, we had £2500 from PB to deliver this.

***Congleton Sports Trust.***

EBA to bid for 3G pitch agreed.

Ongoing discussion between the Trust and CEBC

Sports Hub, need a good quantity of land to develop something similar to Sandbach, this would be on the outskirts of the link road, nothing on the inside of the link road available. There is some landowner interest to support this.

***Cycling TOB Legacy.***

SAS/DMc have had discussions with Rural Development regarding funding. SAS is working up a

	<p>Cycling master Plan to include separate projects with costings this will include:-</p> <p>1<sup>st</sup> Stage – Circumnavigation of Congleton</p> <p>2<sup>nd</sup> Stage – 12 individual project. Suzie is working with Clare Visco (CEBC) to get costings.</p> <p><b><i>Walking Map Project.</i></b> 5 Towns Partnership Project similar to the cycling map project link the 5 old Congleton Borough Towns by a safe and interesting walking route. Early days as yet first full project meeting planned for 10<sup>th</sup> October.</p> <p><b>Trim Trail / Path top of Town Wood.</b> A new project idea put forward by SAS. Accepted in principal, need to discuss with GW ( FOCP) and then Ruth Morgan (CEBC Parks Dept)</p> <p>Path at the top of the wood is scheduled for renovation along with the fencing by CEBC winter/ spring 2018</p>	
<p>5.</p>	<p><b><u>Funding requests</u></b></p> <p>Ruby Fund Request for £240 to support interactive nature sessions. Granted in full</p> <p>Request for money to be set aside:-</p> <p>Dementia Friendly Town initiative £3K</p> <p>Heritage App Trail development £10K</p> <p>These need to be put to the next Executive Meeting 5<sup>th</sup> December.</p>	<p><b>Ruby's Fund £240 awarded</b></p> <p><b>Put to Exec 5.12.17</b></p>
<p>6.</p>	<p><b><u>A.O.B</u></b></p> <p><b>D.McG – Remembrance Day 2018.</b> 100 years since the end of the war should we look to do</p>	

	<p>something extra to mark this occasion.</p> <p><b>JM.</b> Working with CEBC Partnership Team on a Play Area project/activity for Aug 2018 (National Play Day) Need to contact Mark Gleave now that Lisa is moving on.</p> <p><b>Website update.</b> MS to contact Cathy re a review of the website, we currently have just over 700 visitors. MS to contact group chairs re their requirements for their pages. Meeting with Cathy booked for 29<sup>th</sup> November.</p> <p><b>Congleton Events Group.</b> DMcG to pull together a group of people to look at developing more activity in Congleton</p> <p><b>BE.</b> Rood Hill raised area railings in need of some repair and give a poor first impression of the Town. Discuss with CEBC Highways/ check ownerships D.McG to discuss with Richard.</p> <p><b>JM.</b> Brook St grassed area in front of the car sales business. Tress have been cut down and cars are starting to encroach on the grassed area. MS check ownership.</p>	<p><b>Jo talk to Mark Gleave</b></p> <p><b>Website review, MS contact chairs.</b></p> <p><b>D.McG pull together a small project team.</b></p> <p><b>D.McG discuss with Richard in the office.</b></p> <p><b>MS check ownership grassed area.</b></p>
7.	<p><b><u>Date and Time of the next meeting.</u></b>  <b>Monday 22<sup>nd</sup> January 2018 The Spencer Suite , 9.30am</b></p>	