

Meeting: Cenotaph Group – 19th Meeting.

Date: 23.1.18 **Time:** 11.00am

Location: The SpencerSuite, Congleton Town Hall.

In attendance: J.Lilley(Chair) , Mike Smith, S.Dutton, J M.Pickford, J.MacArthur, D.McGifford & D.Murphy.

Guest:

Item	Agenda Item / discussion	Comments	Action
1	Apologies	J.Carter, P.Minshull & I.Doughty	
2.	Minutes from previous meeting / matters arising.	The minutes of the last meeting (23.1.18) had been circulated and accepted as a true record. Item 3. £ trees still to be removed. R.Burgess has received an estimate for the work from S.T.S Contractors Uk Ltd of £1790+VAT.	
3.	Costings.	Assumptions given at :- 4th Qtr 2017 £205,000 4th Qtr 2018 £217,300 4 th Qtr 2019 £230,338 Excluded Professional Fees and Charges ,Local Authority, Statutory fees and charges, VAT. Tree estimate will need to be added into these.	

		Looks like the cost of names / carvings (7636 characters) approx being £27k will be on estimate, although will use up more plinths than planned (13)	
4.	Funding	<p>Current situation. Partnership has put aside £10k each year for the next 2 years. Congleton Lions £500 S.Booth £100 donation Letters of War collection 157.92</p> <p>Congleton Town Council business plan process discussed during April, very strong support to put significant funding into this project. TBC June/July at the next full council meeting.</p> <p>Once this has been agreed then we will put together a funding campaign leaflet and get out to other funders/ businesses/local trusts and the general public for their support. MS/DMcG/J.Mac to work on this.</p>	MS/DMcG/J.Mac to work on funding bid/leaflet etc.
5.	Next Steps.	The project to be PR'd at the Annual Town Meeting on Thursday 26 th April, John Carter to make the presentation. MS prepare slides and presentation.	J.Carter to present. MS prepare presentation and display boards.
6.	Tenders.	Once we are under way with some funding, JC and MP to work up tender details and fee costs. May be spring 2019	JC/MP work on tenders/ fees spring 2019.
	Next Meeting	Tuesday 10th July, Spencer Suite ,10.00am	

